

ROOF SELF-INSPECTION REPORT

Thank you for downloading the GRS Commercial Roof Self-Inspection Report!

With this checklist in hand, you're ready to assess the condition of your roof. Simply check off the items that apply, then email the completed report to us at service@greenwood-industries.com. A member of our professional service team will review your submission and contact you to discuss a tailored plan to maximize your roof's lifespan and performance.

Name: _____
 Cell: _____
 Company: _____
 Email: _____

1 Exterior Walls

Do you show signs of (check all that apply):

- Cracks/Splits Missing Mortar/Caulking
 Staining Loose CMU/Brick/Metal

2 Interior Walls

Do you show signs of (check all that apply):

- Leaks Staining
 Mold Deterioration

3 Ceiling

Do you show signs of (check all that apply):

- Leaks Staining
 Mold Deterioration

4 Interior Roof Deck

Do you show signs of (check all that apply):

- Leaks Deterioration
 Staining Mold

5 Roof Edges, Facia, Coping, and Metal

Do you show signs of (check all that apply):

- Termination Failure Loose/Missing Metal
 Fastener Failure Loose/Missing Coping

6 Roof Field

Do you show signs of (check all that apply):

- Leaks Holes or Punctures
 Control Joints Popped Fasteners
 Split Seams Sunken Pipe Boots
 Insulation Heaving Compromised Pitch Pocket(s)

7 Drainage System

(Check the box only if CLEAR of debris)

- Gutters Scuppers
 Downspouts Drains
 Overflows

8 RTUs & Curb Flashings

Do you show signs of (check all that apply):

- Split Seams Popped Corners
 Failed Sealant Missing Skirt Flashing

9 Safety

(Check the box if you DO have these)

- Perimeter Guard Rail Protected Roof-entry Access
 Walk Pads Installed Window Washer Roof Anchors
 Rooftop unit <10ft from roof edge

10 Solar & HVAC

Have you had HVAC or Solar installed after roof installation?

- Yes No

11 Drainage System

Do you show signs of: (check all that apply)

- Soft Areas Debris
 Ponding Surface Contamination
 Physical Damage Leaks Under Drain Area

N Notes

